

Loudonville-Perrysville Exempted Village Board of Education  
**Regular Meeting Minutes**  
**Monday, September 8, 2014**  
**7:00 p.m.**

The Loudonville-Perrysville Board of Education met in regular session in the Loudonville High School cafeteria on September 8, 2014. Board President, David Hunter, called the meeting to order at 7:00 p.m.

The following members were present when the Treasurer called the roll: Mr. Koppert, Mrs. Adams, Mr. Templeman, Mr. Carroll, Mr. Hunter.

**14-93 APPROVAL OF AGENDA/CONSENT AGENDA**

Mrs. Adams moved that the Loudonville-Perrysville Board of Education approve the agenda/consent agenda; Mr. Templeman seconded.

- 1) Approved Minutes: Regular Meeting August 11, 2014
- 2) Approved the Financial Report and the payment of bills for the month of August 2014.
- 3) Approved the following Permanent Appropriations for fiscal year 2014-2015:

**Loudonville-Perrysville Exempted Village School District**  
**Permanent Appropriations**  
**Fiscal Year 2015**

<b>Fund</b>	<b>Fund Code</b>	<b>Permanent Appropriation</b>
Permanent Improvement	003	17,751.64
Food Service	006	540,000.00
Expendable Trusts	007	30,000.00
Uniform School Supplies	009	6,000.00
Mohican Youth Academy	014	650,000.00
Public School Support	018	45,000.00
Private and Local Grants	019	100,000.00
Self Insurance	024	2,250,000.00
Underground Storage Tank	031	11,000.00
Student Managed Activities	200	66,000.00
District Managed Activities	300	150,000.00
Network Connectivity Subsidy	451	7,200.00
HSTW Grants	461	6,000.00
Miscellaneous State Grants	499	15,000.00

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Race to the Top/Formative Assessment	506	35,720.00
Part B-IDEA	516	280,000.00
Title I School Improvement	536	64,300.00
Title I Pupil Services	572	515,000.00
Title I -D Delinquent	572	58,053.74
Title II-A Improving Teacher Quality	590	58,000.00
Miscellaneous Federal Grants	599	26,000.00
<b>Funds Total Excluding General Fund</b>		4,931,025.38
<i>General Fund Total</i>	<i>001</i>	12,950,261.00
<b>All Funds Total</b>		17,881,286.38

- 4) Adopted a Section 125 Flexible Fringe Benefits Plan for the certificated (Plan 502) employees of the Loudonville-Perrysville Exempted Village School District to be effective October 1, 2014, by approving the Certificated Plan Documents.

- 5) Approved participation in the following federal program for FY 2015:

*Federal Consolidated Programs*

Title I-D Delinquent                      \$58,053.74\*

\*Funds are allocated for, and must be expended upon, students attending the Mohican Youth Academy, to which the district provides educational services as required by law.

- 6) Approved an Educational Services Contract, Special Services Contract and Employment Services Contract with Tri-County Educational Service Center for the 2014-2015 school year.

*Educational Services Contract*

Handicapped Preschool Program  
Fine Arts Program  
Gifted & Talented Program  
Emotionally Disturbed Classroom Program

*Special Services Contract*

Collaborative Agreement for Educational Services Provided to Mohican Youth Academy  
Medicaid School Program Coordination Services

*Employment Services Contract*

Nursing Services

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Curriculum/Instruction/Assessment Services  
Psychological Services

- 7) Approved a Service Agreement with Knox Educational Service Center /Knox Learning Center, and a Transportation Services Contract with Knox Area Transit, for the purpose of providing educational and transportation services to two (2) L-P students with special needs for the 2014-2015 school year. Both documents are retroactive to the first day of school (August 19, 2014).
- 8) Entered into an Independent-Contractor Agreement with the Silver Lining Group of Mansfield, Ohio, to provide educational services during the 2014-2015 school year to students with special needs.
- 9) Approved a transportation agreement with Ms. Dawn Souslin, parent of an L-P student placed in the Silver Lining program, to provide transportation services for her child to/from Silver Lining during the 2014-2015 school year.

- 10) Accepted the following grant funds:

Source	Ohio Department of Natural Resources
Project	National Archery in the Schools Program (NASP)
Purpose	To purchase archery equipment for use in Physical Education classes
Amount	\$2,500
L-P Lead	Mr. Jeff Frankford

Source	National Wild Turkey Federation Outreach and Super Fund Programs
Project	National Archery in the Schools Program (NASP)
Purpose	To purchase archery equipment for use in Physical Education classes
Amount	\$500
L-P Lead	Mr. Jeff Frankford

- 11) Approved bus routes for the 2014-2015 school year, and required that a complete and up-to-date listing of all bus routes be filed in the Office of the Superintendent and the Transportation Department.

- 12) Approved the following handbooks and adopted them as Board policy:

R.F. McMullen Elementary School Student Handbook  
C.E. Budd Elementary School Student Handbook  
Loudonville High School Student Handbook  
Loudonville High School Student Athlete Handbook

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- 13) Employed the following personnel on a one (1) year contract for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Step</u>
Michelle McCaskey	Cafeteria Aide (effective 9/9/14)	\$11.07/hr (2 hrs/day)	2

- 14) Approved the transfer of Sherry Hannan from a student specific handicapped aide at R.F. McMullen to an office aide at C.E. Budd, retroactive to Wednesday, September 3, 2014.

- 15) Approved Mentors for each of the district's Resident Educators for the 2014-2015 school year in compliance with Ohio's Resident Educator Program mandated by the Ohio State Board of Education and the Ohio Department of Education; and approved Supplemental Contracts in the amount of \$500 to each Mentor for each Resident Educator receiving mentoring.

<u>Resident Educator</u>		<u>RE Status</u>	<u>Mentor</u>	
Ed	Carney	1	Tami	Sprang
Traci	Cooper	1	Kelly	Shetler
Randi	Hauger	1	Angela	Marotta
Alyssa	Mann	1	Matt	Stake
Hannah	Wildermuth	1	Mary	Carr
Angela	Yingling	1	Jackie	Arnold
Tyler	Bates	2	Seth	Youngen
Renee	Beck	2	Pete	Snyder
Casey	Garver	2	Eric	Stoner
Chelsea	Wheeler	2	Charlene	Lepley
Matt	Rucki	3	Kelly	Seboe
Nicole	Spencer	3	Cheryl	Raines
Ben	Drown	4	Josh	Miller
Elliot	Gornall	4	Cheryl	Raines
Andrew	Johnson	1	Mable	Purdy
Katie	Grandstaff	1	Anthony	Miller
Kim	Lifer	1	Anthony	Miller

- 16) I. Approved the following stipends for Summer Teacher Academy payable from Race to the Top fund (retroactive to 8/7/14):

Writing High Quality SLOs 3 hours @ 23.02/hr  
Traci Cooper  
Kelly Seboe

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Assessment Literacy A.M. 3 hours @ 23.02/hr

Traci Cooper  
Kelly Seboe

Assessment Literacy P.M. 3 hours @ 23.02/hr

Traci Cooper  
Kelly Seboe

Reading Horizons 12 hours @ 23.02/hr

Robin Strong  
Andrew Johnson

Everyday Math Training 3 hours @ 23.02/hr

Nicole Spencer

II. Approve the following stipends for the 2014-2015 school year payable from *Race to the Top* Grant Funds and/or the General Fund:

District Leadership Team Members (\$800)

Pete Snyder  
Josh Miller  
Eric Stoner  
Jen Wolford  
Seth Youngen  
Leslie Kamenik  
Julie Seboe  
Donna Coffin  
Cheryl Raines  
Joan Stoner  
Mable Purdy

Building Leadership Team Members (\$300)

*Loudonville High School*

Jen Wolford  
Chris Peretti  
Jackie Arnold  
Eric Stoner  
Josh Miller  
Seth Youngen  
Jeff Frankford  
Pete Snyder  
Renee Beck  
Kelly Seboe  
Dave Lance

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*Budd Elementary School*

Joan Stoner  
Mable Purdy  
Marty Ross  
Rose Van Sickle  
Julie Rieser  
Robin Strong

*McMullen Elementary School*

Donna Coffin  
Cheryl Raines  
Denise Gallagher  
Renee Lefelhoc  
Sharon Baker  
Cheryl Fortune  
Laura Brown  
Mary Carr  
Charlene Lepley  
Amber Sasis  
Beth Ring

- 17) Approved the following contracts for supplemental positions for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Step</u>
Beth Ring	Elementary Student Council	\$225	N/A
Josh Miller	Volunteer Ski/Snowboard Club	N/A	N/A

- 18) Approved the following pupil activity contracts for the 2014-2015 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Step</u>
Zslona Mosher	Flag Corp Advisor (retroactive to 7/21/14)	\$943	1

- 19) Employed the following students in the Job Skills Program for the 2014-2015 school year (retroactive to 8/20/14):

Shane Reid  
Jordan Miller  
Simon Sprang  
Sean Whitehead  
Travis Chaney  
Megan Singleton  
Chris Lane

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Austin Chaney

- 20) Approved the following individuals as substitutes for classified positions through the end of June, 2015:

Tia Bowman – retroactive to 8/21/14  
Stephany Stake – retroactive to 8/20/14  
Shawwna Erman  
Sandra DeBoard  
Betty Neighbarger

Roll Call: Aye: Mr. Koppert, Mrs. Adams, Mr. Templeman, Mr. Carroll, Mr. Hunter.  
Mr. Hunter declared the motion carried.

**PUBLIC PARTICIPATION**

Boy Scout Troop 537 inquired about the use of the McMullen and Budd parking lots for a fundraiser during the fair. Mr. Hunter let them know that the board will act on the resolution later in the meeting.

**INFORMATION ITEMS**

- 1) Mr. Miller recognized the following individual for her accomplishments and for representing the Loudonville-Perrysville Exempted Village School District in a positive manner:

Mrs. Julie Seboe, L-P District Library/Media Coordinator, was appointed to the *INFOhio Users Council* for a term ending June 30, 2016.

- 2) A letter from Mr. Leslie O. Woodburn, Superintendent of the L-P Schools in 1964, was among the items found in a time capsule when it was opened during Loudonville's Bicentennial Celebration. Mr. John Miller, the current superintendent, reviewed the contents of the letter.
- 3) The former Perrysville Junior High School building and 3.784 acres of real property upon which it is situated will be sold at public auction at 10:00 a.m. on Saturday, September 13, 2014. Personal property will also be auctioned including furniture, outdoor equipment, shop equipment, kitchen equipment, and other miscellaneous items.

In conjunction with the auction a Special meeting of the Loudonville-Perrysville Board of Education will be held beginning at 9:30 a.m.

A Pre-Auction Open House was held on Monday, September 8, 2014, from 5:30 – 7:00 p.m.

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The Auction, the Special Board meeting and the Pre-Auction Open House will all be held at 155 West Third Street (State Route 39) in Perrysville.

- 4) Mr. John Miller provided the Board of Education with a brief update on the Race to the Top school improvement project.
- 5) Mrs. Kathy Adams provided the Board of Education with a legislative update.
- 6) Mr. David Hunter provided the Board of Education with an update on the current activities at the Ashland County/West Holmes Career Center.

**14-94 APPROVE TCCSA/MIDLAND COG ESTIMATED BILLING SUMMARY**

Mr. Koppert moved to approve the Estimated Billing Summary with TCCSA/Midland Council of Governments for the 2014-2015 school year; Mr. Carroll seconded.

Roll Call:     Aye: Mr. Koppert, Mrs. Adams, Mr. Carroll, Mr. Hunter  
                  Abstain: Mr. Templeman  
                  Mr. Hunter declared the motion carried.

**14-95 APPROVE USE OF SCHOOL FACILITIES**

Mrs. Adams moved to approve the following request for use of school facilities during the Loudonville Street Fair (September 30 - October 4, 2014); Mr. Carroll seconded.

Use of parking lots at McMullen and Budd Schools to Boy Scout Troop 537 for fundraising purposes.

Roll Call:     Aye: Mr. Koppert, Mrs. Adams, Mr. Templeman, Mr. Carroll, Mr. Hunter.  
                  Mr. Hunter declared the motion carried.

**14-96 ACCEPT DONATIONS**

Mr. Templeman moved to adopt the following resolution; Mrs. Adams seconded.

“Whereas, Ohio Revised Code 3313.17 and 3313.36 authorizes Boards of Education to accept donations; and,

“Whereas, the quality of the education of the present and future students of the Loudonville-Perrysville Exempted Village School District would be seriously and adversely affected without the generous, voluntary donation of property, material, money, and voluntary effort from many members of the School District community; and,

“Whereas, the Loudonville-Perrysville Exempted Village School District has received the following gifts from the following donors for the following purposes:



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Food, refreshments and volunteer services from Stake's IGA during the *Meet the Teams* and *Football Scrimmage* events at Redbird stadium.

"Now, Therefore, Be it Resolved by the Board of Education of the Loudonville-Perrysville Exempted Village School District, a majority of its full membership therein concurring, that the gifts/donations described herein are gratefully accepted."

Roll Call: Aye: Mr. Koppert, Mrs. Adams, Mr. Templeman, Mr. Carroll, Mr. Hunter.  
Mr. Hunter declared the motion carried.

**14-97 EMPLOY NON-UNION STAFF MEMBER AND APPROVE REVISIONS TO THE HANDBOOK FOR NON-UNION EMPLOYEES**

Mr. Koppert moved to employ Beverly Bilger as Education Management Information System (EMIS) Coordinator, a Class 3 non-union, 260-day position, at an annual salary of \$40,000, and to approve the following revisions to the Handbook for Non-Union Employees; Mrs. Adams seconded.

50% of the cost of this position will be charged to the Mohican Youth Academy (MYA) Fund because this position also serves as Student Data & Contract Liaison between L-P Schools and MYA, and between L-P Schools and MYA students' Districts of Residence.

Page 6: Employee Classification

Classification 3 will consist of:

- Assistant(s) to the Treasurer
- Secretary to the Superintendent
- Education Management Information System Coordinator*

Page 7: Open Door Policy

*Chain of Command for Education Management Information System Coordinator:*

- *First: Treasurer/CFO*
- *Second: Superintendent/CEO*
- *Third: Personnel Committee of the Board of Education*
- *Fourth: The Board of Education*

Page 19: Vacation

Classification #3

- |  |         |
|--|---------|
| -Assistant(s) to the Treasurer                               | 17 Days |
| -Secretary to the Superintendent                             | 17 Days |
| - <i>Education Management Information System Coordinator</i> | 15 Days |

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Roll Call: Aye: Mr. Koppert, Mrs. Adams, Mr. Templeman, Mr. Carroll, Mr. Hunter.  
Mr. Hunter declared the motion carried.

**14-98 EMPLOY TEST PREP INSTRUCTORS**

Mrs. Adams moved to employ the following for the 2014-2015 school year, at the rate of \$23.02 per hour; Mr. Templeman seconded.

Test Prep Instructor

Marilyn Carroll  
Donna Coffin  
Ann Hulver  
Amber Sasis  
Ann Stitzlein  
Joan Stoner

Roll Call: Aye: Mr. Koppert, Mr. Carroll, Mr. Hunter.  
Abstain: Mrs. Adams, Mr. Templeman  
Mr. Hunter declared the motion carried.

**14-99 ADJOURNMENT**

Mrs. Adams moved to adjourn; Mr. Templeman seconded.

Roll Call: Aye: Mr. Koppert, Mrs. Adams, Mr. Templeman, Mr. Carroll, Mr. Hunter.  
Mr. Hunter declared the motion carried.

The meeting adjourned at 7:38 p.m.



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President



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Treasurer