

**Loudonville-Perrysville Exempted Village Board of Education**  
**Regular Meeting Minutes**  
**Monday, October 9, 2017**  
**7:00 p.m.**

The Loudonville-Perrysville Board of Education met in regular session in the Loudonville High School Library on October 9, 2017. Board President, David Hunter, called the meeting to order at 7:00 p.m.

The following members were present when the Treasurer called the roll: Mr. Carroll, Mrs. Adams, Mr. Templeman, Dr. Stinemetz, Mr. Hunter.

**PUBLIC PARTICIPATION**

Zach Davis, Keith Lemke's brother-in-law, commented about Keith's discipline for using "the word." He asked about the precedent being set and if all employees using "the word" would be disciplined. He stated that he doesn't know what exactly was said, but that teachers and coaches were shocked at the discipline.

Bruce Davis (Keith's father-in-law) commented that he has only heard rumors about the incident but thinks the discipline is too harsh (one day without pay and can't coach one football game). He thinks that a "no swearing" messages needs sent to all employees and that new teachers need a mentor.

Laurie Weber, a district teacher and coach, shared that the music coming from students' phones in the weight room is horrendous and despicable and that she doesn't permit her student athletes to play such music. She commented that if not for the awful music this incident would not have happened.

Chuck Henley (Keith's uncle) inquired as to who is in charge of the weight room, and that he hopes all the teachers and coaches would speak up when they hear or see something that's not right. He commented that Keith showed integrity by trying to get the student to change the music. He acknowledged that with behavior comes consequences.

**COMMUNICATIONS**

- 1) The Board of Education scheduled a work session for Monday, November 6 at 7:00 p.m. in the C.E. Budd Conference Room.
- 2) Superintendent Catherine Puster reported that the executive session will be moved to the front of tonight's meeting.
- 3) Ms. Puster reviewed the Class of 2017 ACT information.
- 4) Ms. Puster informed the board that she and Mrs. Butts will present report card data at the November board meeting.

**171-102 EXECUTIVE SESSION**

Mr. Templeman moved to enter into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public

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employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing; Mr. Carroll seconded.

Roll Call: Aye: Mrs. Adams, Mr. Carroll, Mr. Templeman, Dr. Stinemetz, Mr. Hunter  
Mr. Hunter declared the motion carried.

The Board of Education entered executive session at 7:20 p.m.  
The Board of Education returned from executive session at 8:08 p.m.

Mr. Hunter stated that the board is prohibited from sharing what was discussed in executive session.

**17-103 APPROVAL OF AGENDA/CONSENT AGENDA**

Mr. Templeman moved that the Loudonville-Perrysville Board of Education approve the agenda/consent agenda; Mrs. Adams seconded.

- 1) Approved Minutes: Regular Meeting September 11, 2017
- 2) Approved the Financial Report and the payment of bills for the month of September 2017.
- 3) Employed Jennifer Portz as Office Aide at Loudonville High School, step 7, \$12.68 an hour, effective August 28, 2017.
- 4) Employed the following personnel on a one (1) year contract for the 2017-2018 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Step</u>
Judy Pollard	Bus Driver (Mid-day Route) (retroactive to 8/28/17)	\$19.56	16
Tom Kauffman	Bus Driver (Mid-day Route) (retroactive to 8/28/17)	\$16.89	7

- 5) Approved the following individual as a substitute for classified positions:

Aimee Myrwold

- 6) Approved the following contracts for supplemental positions for the 2017-2018 school year:

David Vaughan	Elem Wrestling	Step 1	Salary of \$1,303
Brandon Grimes	Head Baseball	Step 3	Salary of \$3,205

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Tami Sprang                      Student Council Advisor for C.E. Budd Salary of \$225  
(pending approval of Kelly Shetler's resignation)

- 7)      Approved the following pupil activity contracts for the 2017-2018 school year:

Kim Burkhalter, Head High School Football Cheerleading Coach for the remainder of the 2017 football season (Retroactive to August 25, 2017)

Serena Fenton	Head Softball	Step 3	Salary of \$3,205
Jason VanSickle	Asst. HS Softball	Step 1	Salary of \$1,937
Jim Baum	Asst. HS Baseball	Step 3	Salary \$2,536
Scott Spreng	HS Wrestling Volunteer		
Zach Stitzlein	JH/HS Boys Basketball Volunteer		

- 8)      Approved the following stipends for the 2017-2018 school year:

**District Leadership Team (\$800 General Fund)**

Carrie Hess-Laver  
Cheryl Raines  
Joan Stoner  
Mable Purdy  
Kori Aubel  
Ben Drown  
Pete Snyder  
Eric Stoner  
Dan Eckenwiler  
John Lance

**Building Leadership Teams (\$300 General Fund)**

**McMullen School**

Carrie Hess-Laver  
Cheryl Raines  
Danielle Thompson  
Charlene Lepley  
Chelsea Smetzer  
Amber Sasis  
Laura Brown  
Kristen Donley

**Budd School**

Joan Stoner  
Mable Purdy  
Sandy Cates  
Kelly Shetler  
Caleb Stout

**Loudonville Junior/Senior High School**

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Kori Aubel  
 Renee Beck  
 Seth Youngen  
 Dave Lance  
 Eric Stoner  
 Jeff Frankford  
 Pete Snyder  
 Matt Rucki  
 Marissa Burd  
 Dan Eckenwiler  
 Kelly Seboe  
 John Lance  
 Ben Drown

- 9) Adopted new, revised and replacement policies for the purpose of meeting the requirements of State and Federal law and program requirements of the Ohio Department of Education and the United States Department of Education.

Policy #	Description
2271	College Credit Plus Program: <b>Revise:</b> Language to match CCP guidelines
2413	Career Advising: <b>Review:</b> Policy committee review- no revision needed
2464	Gifted Education and Identification: <b>Revised:</b> Language to match Gifted guidelines
4120.05	Employment of Substitute Educational Aides: <b>New to LP:</b> House Bill 49 included a modification to R.C. 3319.088 and 3319.36 specifically to authorize a board of education to hire substitute instructional aides pending ODE's approval of their educational aide permit. Under the revised law, a board may hire a substitute aide to fill a position that is created by an employee absence or because of a temporary need for up to sixty (60) days as long as the superintendent believes the aide qualifies for a permit, and the aide has both submitted a completed application to ODE for a regular permit and has passed a background check. The aide must immediately cease work if the permit application is denied or sixty (60) calendar days have passed following the date the employee first began work.

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5136.01	Electronic Equipment: <b>Delete:</b> This policy “lists” the kinds and type of technologies permissible for use. It is determined that this policy is not necessary as policies reflect the changes in technological development.
5200	<p>Attendance: <b>Revise:</b> This policy has been further revised to reflect the changes made by Sub. H.B. 410 and to incorporate the requirements of the Ohio Department of Education (ODE) regarding absence intervention teams and notification and reporting. The Superintendent is authorized to establish an absence intervention team for the district or the Principal may establish an absence intervention team or series of teams for his/her building.</p> <p>This legislation makes significant changes to the truancy, compulsory school attendance laws, and student discipline laws.</p> <p>House Bill 410 revised R.C. 3313.66 to prohibit school districts from suspending or expelling a student for violation of the attendance policy and also prohibits carrying over the remaining portion of any suspension into the following school year. In accordance with the Bill, school districts may instead require students to participate in community service or an alternative consequence for the number of hours equal to time left on the suspension.</p> <p>Revisions to this policy reflect the current State of Ohio law and should be adopted to maintain accurate policies.</p>
5330	Use of Medications: <b>Revise:</b> A legislative change in HB 49, the Budget Bill, allows students to possess and self-apply sunscreen.

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5530	<p>Drug Prevention: <b>Revise:</b> Betel nut (the fruit of the areca palm, betel leaf, and spices and sweeteners) is a stimulant that is used like chewing tobacco and produces a strong caffeine-like effect. It is sold as a separate chewing product or combined with chewing tobacco. One description of the effect is that it is like the equivalent of five or six cups of coffee. Betel nut is not classified as a controlled substance or illegal drug, and is akin to a tobacco product. The use of betel nut originated in South East Asia and India, and is linked to oral cancer. Chewing betel nut makes the user’s mouth, teeth and lips turn red.</p> <p>House Bill 49 contains a prohibition on students possessing or using betel nut at school, on school property, and at any school-sponsored event, and Policy 5530 has been updated to include the changes.</p>
6233	<p>Amenities for Participants at Meetings and Other Occasions: <b>New to LP:</b> This policy permits the district to provide amenities (meals, refreshments, ...) to staff, students, citizens, and advisory groups deemed appropriate by the administration. The cap is \$25.00.</p>
6680	<p>Recognition: <b>New to LP:</b> Permits the BOE to honor its staff, former BOE members, and other nonemployees with plaques, pins, or tokens of appreciation. The cap is \$25.00.</p>
7300	<p>Disposition of Real Property/Personal Property: <b>Revise:</b> Includes language for STEM schools to participate in the option to purchase.</p>
8600.04	<p>Bus Driver Certification: <b>Revise:</b> After 10 years a person with an OVI can be considered for employment. Previously it was 6 years.</p>
9141	<p>Business Advisory Council: <b>New to LP:</b> Districts are required to establish a Business Advisory Council and follow the meeting and reporting requirements specified by the Ohio Department of Education.</p>
7540.03	<p>Student Technology Acceptable Use and Safety: <b>Revise:</b> Change in language to meet evolving technologies and issues.</p>

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7540.04	<p>Staff Technology Acceptable Use and Safety: <b>Revise:</b> Change in language to meet evolving technologies and issues. This includes a “social media” statement which is not currently in policy, “An employee’s personal or private use of social media may have unintended consequences. While the Board respects its employees' First Amendment rights, those rights do not include permission to post inflammatory comments that could compromise the District's mission, undermine staff relationships, or cause a substantial disruption to the school environment. This warning includes staff members’ online conduct that occurs off school property including from the employee’s private computer. Postings to social media should be done in a manner sensitive to the staff member’s professional responsibilities.</p> <p>In addition, Federal and State confidentiality laws forbid schools and their employees from using or disclosing student education records without parental consent. See Policy 8330. Education records include a wide variety of information; posting personally identifiable information about students is not permitted. Staff members who violate State and Federal confidentiality laws or privacy laws related to the disclosure of confidential student or employee information may be disciplined.</p> <p>Staff members retain rights of communication for collective bargaining purposes and union organizational activities.”</p>
7540.05	<p>District Issued Staff Email Account: <b>Revise:</b> Language to match current practices.</p>
7540.06	<p>District Issued Student Email Account: <b>New to LP:</b> Very similar to the staff email account policy. However, this particular policy addresses students and the learning environment.</p>

- 10) Approved the Five-Year Forecast for the fiscal years ending June 30, 2018 through 2022.

Roll Call: Aye: Mrs. Adams, Mr. Carroll, Mr. Templeman, Dr. Stinemetz, Mr. Hunter  
Mr. Hunter declared the motion carried.

**INFORMATION ITEMS**

- 1) The following individuals were recognized for their accomplishments, and for representing the Loudonville-Perrysville Exempted Village School District in a positive manner:
- Kettering Scholarship Award Winners
    - Jarryd Baynes

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- Dillan Portz
  - Abigail Wittel
  - Brook Hinkle
  - Samantha Augustine
  - Victoria Gebhart
  - Fair Queen: Mya Swtizer, Fair Court: Taylor Reiheld, Madalyn Sponsler, and Victoria Gebhart
  - Athletic Director, Mr. Kelly Seboe, presented a plaque and banner to Emily Weber, the 2017 Long Jump State Champion.
- 2) Mrs. Kathy Adams, the Board's Legislative Liaison, provided the Board of Education with a legislative update.
- 3) Mr. David Hunter provided the Board of Education with an update on current activities at the Ashland County West Holmes Career Center.
- 4) The following is the schedule of meetings for the district's Local Professional Development Committee (LPDC) for the 2017-2018 school year. All meetings will be held at 3:30 p.m. in C.E. Budd School conference room 211. This announcement is being pursuant to ORC 121.22 (Open Records Law).

Wednesday, September 6, 2017  
Wednesday, October 3, 2017  
Wednesday, November 1, 2017  
Wednesday, December 6, 2017  
Wednesday, January 3, 2018  
Wednesday, February 7, 2018  
Wednesday, March 7, 2018  
Wednesday, April 4, 2018  
Wednesday, May 2, 2018

**17-104 ACCEPT DONATIONS**

Mr. Templeman moved to accept the following donations; Mr. Carroll seconded.

- \$674.20 to LHS FFA Chapter, from Byland Animal Hospital for student member activities.
- The Lions Club donated 5 crates of milk to the students at McMullen valued at approximately \$47.50.

Roll Call: Aye: Mrs. Adams, Mr. Carroll, Dr. Stinemetz, Mr. Templeman, Mr. Hunter  
Mr. Hunter declared the motion carried.

**17-105 ACCEPT RESIGNATION OF CERTIFICATED/LICENSED PERSONNEL**

Mr. Templeman moved to accept the resignation of Mary Forbes, Loudonville Junior High teacher, effective May 30, 2018, for the purpose of retirement; Mrs. Adams seconded.



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Roll Call: Aye: Mrs. Adams, Mr. Carroll, Mr. Templeman, Dr. Stinemetz, Mr. Hunter  
Mr. Hunter declared the motion carried.

**17-106 ACCEPT RESIGNATION OF SUPPLEMENTAL SALARY POSITION**

Mr. Templeman moved to accept the resignation of the following; Dr. Stinemetz seconded.

- Kelly Shetler as Student Council Advisor at C. E. Budd School for the 2017-2018 School Year.
- Rick Rios as varsity head football coach effective at the end of the season.

Mr. Hunter commented that he is sad to see Mr. Rios go; the kids played hard and made strides this year. He also stated that it is unfortunate that Mr. Rios let the kids know mid-season that he is not returning to coach.

Roll Call: Aye: Mrs. Adams, Mr. Carroll, Mr. Templeman, Dr. Stinemetz, Mr. Hunter  
Mr. Hunter declared the motion carried.

**17-107 ADOPT RESOLUTION FOR LHS WINDOW REPLACEMENT**

Mrs. Adams moved to adopt the following resolution concerning Loudonville High School Window Replacement Permanent Improvement Project (Phase I); Mr. Carroll seconded.

The Loudonville-Perrysville Board of Education hereby approves an Architectural Services Agreement with Felty-Heinlen Architects and Planners, Inc., of Mansfield, Ohio, for an amount not to exceed \$14,500.

Roll Call: Aye: Mrs. Adams, Dr. Stinemetz, Mr. Carroll, Mr. Templeman, Mr. Hunter  
Mr. Hunter declared the motion carried.

**17-108 APPROVE PAYMENT TO MIDLAND COUNCIL OF GOVERNMENTS**

Dr. Stinemetz moved to approve the payment to Midland Council of Governments; Mrs. Adams seconded.

Roll Call: Aye: Mrs. Adams, Dr. Stinemetz, Mr. Carroll, Mr. Hunter  
Abstain: Mr. Templeman  
Mr. Hunter declared the motion carried.

**17-109 ADOPT AMERICAN EDUCATION WEEK PROCLAMATION**

Mr. Carroll moved to adopt the following proclamation; Mrs. Adams seconded.

*WHEREAS*, public schools are the backbone of our democracy, providing young people with the tools they need to maintain our nation's precious values of freedom, civility and equality; and

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*WHEREAS*, by equipping young Americans with both practical skills and broader intellectual abilities, schools give them hope for, and access to, a productive future; and

*WHEREAS*, education employees – be they custodians or teachers, bus drivers or librarians, work tirelessly to serve our children and communities with care and professionalism; and

*WHEREAS*, schools are community linchpins, bringing together adults and children, educators and volunteers, business leaders, and elected officials in a common enterprise;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Loudonville-Perrysville Exempted Village School District, a majority of its full membership therein concurring, that the Board hereby proclaims November 13 – 17, 2017 as the observance of American Education Week.

Roll Call: Aye: Mrs. Adams, Mr. Carroll, Mr. Templeman, Dr. Stinemetz, Mr. Hunter  
Mr. Hunter declared the motion carried.

**17-110 APPROVE SUPPORT OF THE CAREER CENTER LEVY**

Mr. Templeman moved to support the Ashland County-West Holmes Career Center renewal levy of 0.5 mils for a continuing period of time; Mrs. Adams seconded.

Roll Call: Aye: Mrs. Adams, Mr. Carroll, Mr. Templeman, Dr. Stinemetz, Mr. Hunter  
Mr. Hunter declared the motion carried.

**17-111 ADJOURNMENT**

Mr. Templeman moved to adjourn; Mrs. Adams seconded.

Roll Call: Aye: Mrs. Adams, Mr. Carroll, Mr. Templeman, Dr. Stinemetz, Mr. Hunter  
Mr. Hunter declared the motion carried.

The meeting adjourned at 8:33 p.m.



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President



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Treasurer